

# PLUM BOROUGH SCHOOL DISTRICT POLICY COMMITTEE MEETING MINUTES

DATE: November 18, 2014  
 TIME: 8:56  
 LOCATION: Board Room  
 COMMITTEE: Mrs. Michelle Stepnick-Chair, Mr. Rich Zucco, Mr. Tom McGough

**Citizens' comments on agenda items: None**

**Citizens' comments on non-agenda items: None**

**Board Members Present:** Mrs. Stepnick, Mr. Zucco, Mr. McGough, Mr. St. Leger, Mr. Colella, Mrs White, Mrs. Gallagher, and Mr. Dowdell.

## 1. ACTION ITEMS

- a. Action items will be determined based on the outcome of Committee discussion: Policy 008, Policy 911 and Policy 004.

## 2. DISCUSSION ITEMS

- a. Policy 206, Assignment Within District
  - i. Assignment within district was removed as a discussion items as it was discussed during citizens comments of the Finance meeting.
- b. Discuss the following policies:

Policy Number	Policy Title	Explanation
008	Organizational Chart	1. Revision-Transportation administrative assistant 2. Revision-From <u>Director of Special Education</u> to <u>Director of Special Education &amp; Pupil Services</u> (Note: job responsibilities have not changed, Pupil Services is part of what Mrs. Graczyk has been supervising. This more accurately reflects the job description.) 3. Removed- <u>Assistant Transportation Manager</u> (Note: position was eliminated)  <b>ACTION: MOVE FORWARD</b>
911	Media Relations	Addition- protocols and procedures for media  <b>ACTION: MOVE FORWARD</b>
004	Membership	Addition- to Board vacancy procedures, p.2 <b>ACTION: MOVE FORWARD with minor changes that do not restrict Board members from asking follow-up questions.</b>

Adjourned: 9:13