

Book	Policy Manual
Section	900 Community
Title	Public Participation In Board Meetings
Number	903
Status	Active Under Review

Legal
1. 65 P.S. 701 et seq
2. Pol. 006
Adopted
August 29, 1988
Last Revised
July 29, 2003

Purpose

The Board recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in Board meetings. The Board also recognizes its responsibility for proper governance of the district and the need to conduct its business in an orderly and efficient manner.[1]

Authority

The Board shall establish guidelines to govern public participation in Board meetings necessary to conduct its meeting and to maintain order.

In order to permit fair and orderly expression of public comment, the Board shall provide a reasonable opportunity at each open meeting of the Board for residents and taxpayers to comment on matters of concern, official action or deliberation before the Board prior to official action by the Board. The Board shall require that all public comments be made at the beginning of each meeting. However the presiding officer has the discretion to conduct the public comment prior to or at the conclusion of the business meeting.

~~Citizen comments will be limited to two (2) hours beyond the business meeting.~~

In no case will meetings extend beyond **three (3) hours** ~~11:00 p.m.~~ If the Board determines there is not sufficient time at a meeting for public comments, the comment period may be deferred to the next regular meeting or to a special meeting occurring before the next regular meeting.

Delegation of Responsibility

The presiding officer at each public Board meeting shall follow Board policy for the conduct of public meetings. Where his/her ruling is disputed, it may be overruled by a majority of those Board members present and voting.[2]

Guidelines

The Board requires that public participants be residents or taxpayers of this district, anyone having registered a legitimate interest in a contemplated action of the Board, anyone representing a group in the community or school district, any representative of a firm eligible to bid on materials or services solicited by the Board, any district employee, or any district student.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation if applicable.

Each statement made by a participant shall be limited to ~~five (5)~~ **three (3)** minutes duration.

No participant may speak more than once on the same topic, unless all others who wish to speak on that topic have been heard.

All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

The presiding officer may:

1. Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant.
2. Request any individual to leave the meeting when that person does not observe reasonable decorum.
3. Request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
4. Call a recess or adjourn to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
5. Waive these rules with the approval of the Board.

Electronic recording devices and cameras, in addition to those used as official recording devices, shall be permitted at public meetings under the guidelines established by the Board and provided they do not disrupt the meeting.

No placards or banners will be permitted within the meeting room.

The meeting agenda and all pertinent documents shall be ~~distributed to the press and~~ **posted prior to all** ~~public at the~~ meetings.